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I. Checklist for Voluntary Return



Credit: Muse Mohammed / IOM

Before the Return

The returnee should

- ✓ apply for Travel Order in case he/she does not have a Montenegrin passport (or ID in case of Schengen Countries)
- ✓ gather information concerning the arrival at the airport and the onward journey
 - there are airports in Podgorica and Tivat: https://www.montenegroairports.com/
 - bus service comprises urban transport, suburban transport and intercity transport information: www.balkanviator.com; https://busticket4.me/EN
 - train tickets can be purchased at railway stations, in travel agencies or during the trip from the conductor
 - information regarding schedules, costs, reservations etc.: www.zcg-prevoz.me
 - taxi services: https://taxi-travel.me/
 www.citytaxi.com; www.halotaxi.me; https://www.terraecar.com/me/taksi-crna-gora

After the Return

The returnee should

- ✓ apply for a Work Book at the Center for Social Work if he/she does not have one
- ✓ register at the Employment Agency if unemployed
- ✓ apply for child care, schools or other educational institutions
- there is no need to register at any authority after return
- √ find temporary accommodation:
 www.smestaj.me;
 http://www.ustanzadan.me/?gclid=Cj0KCQj
 w5J_mBRDVARIsAGqGLZA0Vam7MyxdDqL
 Gu9MomPOdlsJ48SXZ2mZuEiyqpQCuASdsO
 KKxYtQaAqgzEALw wcB

II. Health Care (1/2)

I. General Information

Public health insurance is available Montenegrin citizens. Primary healthcare protection is implemented through the Selected Doctor (each insured person is assigned to one Physiatrist at their municipality).

Benefits:

Coverage and services within the health insurance include:

- promotion of health;
- disease prevention;
- · diagnostics, examinations and treatment, including measures of early identification and prevention of progression of damage;
- specialized rehabilitation and medical rehabilitation;
- continuous health care;
- dental health care;
- emergency medical assistance;
- dialysis;
- transfusion medicine services;
- medicines and medical devices;
- medical-technical apparatus.

Costs:

The following groups are entitled to the free healthcare protection:

- children under age of 18 years;
- regular high school and university students aged under 26 years;
- pregnant women; persons aged 65+;
- unemployed persons who are recorded within Employment Agency;
- handicapped persons;
- everyone who has at least 10 times voluntarily donated their blood.

Employed persons are entitled to public health care if they pay contributions along with their employer. This healthcare plan includes free of charge treatment in state hospitals and clinics, as well as medication prescribed by doctors and listed positive by Ministry of Health on their annual list of free medication.

Eligibility and requirements:

children under age of 18 years;

- regular high school and university students aged under 26 years;
- pregnant women;
- persons aged 65+;
- unemployed persons who are recorded at the Employment Agency (EA);
- handicapped persons;
- persons who have at least 10 times voluntarily donated their blood are entitled to the free of charge healthcare protection.

Employed persons are entitled to public health care if they pay contributions along with the employer

2. Medical treatment and medication

Medical facilities and doctors:

In every Montenegrin municipality there is at least one General Hospital or Health Centre where a selected medic can be found.

In terms of specialized institutions, there is a Centre in (http://www.kccg.me/), a Lung Disease Hospital Niksic (http://www.brezovik.me/?p=sema) and the Institute for Physical Medicine, Rehabilitation, and Rheumatology in Herceg Novi.

Procedure of admission:

Patients should first schedule a medical check at their selected medic. The selected medic will examine the person and direct them to a specialist if needed.

Availability and costs of medication:

Within the frame of the mandatory public health insurance persons are entitled to medication. The medication needs to be prescribed by a doctor and has to be listed on the list of medications provided by the Health Insurance Fund of Montenegro. In this case patients do not need to pay at all or pay a small participation (up to 2 EUR) only.

More information:

http://fzocg.me/documents/Lista ljekova/Lista lj ekova 2018.pdf

II. Health Care (2/2)

Health Care System: Access for Returnees

Registration procedure:

Montenegrin citizens need to register for the public health insurance either through their employer or through the EA in case of unemployment.

Required documents:

When registering through the EA the person has to provide their Work Book and an ID. Concerning family members. The returnee needs to submit a Marriage certificate for the spouse and Birth certificates for children.

When registering through the EA unemployed insurers do not pay anything. When employed, insurers' contribution is 8.5 % of the paycheck, and employers' contribution is 3.8%.



Credit: Nathalie Kasparek / IOM

III. Labour Market and Employment

I. General information

There are 282,800 economically active persons in Montenegro, who pay taxes and contributions. The Average income is 769 EUR There are 38,550 unemployed persons for 2019.

2. Ways/assistance to find employment

The National Employment Agency provides the following services:

- list of vacancies;
- · assistance in finding employment;
- · vocational trainings;
- issuing of a national professional certificate;
- mediation:
- stimulation of entrepreneurship development through credit support.

There are no costs for registering at the EA or for using portals.

3. Unemployment assistance

General information on public and/or private unemployment assistance:

Public unemployment assistance (social protection) in Montenegro is provided by the State. All necessary information about the unemployment assistance can be found within Section V (Social welfare) of this document.

Benefits and Costs:

People who do not have children, nor any medical conditions, do not meet the requirements social for welfare and unemployment benefits. However, they may still be able to apply for one-off financial help. An interview for one-off financial help must be conducted at the Centre for Social Work based on which the amount and type of benefits are determined.

4. Further education and trainings

The National Employment Agency organizes vocational trainings and provides information on possibilities.

Unemployment Assistance: Access for Returnees

Eligibility and requirements:

Any Montenegrin citizen or person who lived abroad, can use EA services.

Registration procedure:

The person should register at the Employment Agency at his/her municipality. More information (including locations):

http://www.zzzcg.me/

Portals that advertise vacancies:

- http://zaposli.me
- http://www.prekoveze.me/
- http://posao.crna.gora.me/list/
- http://www.klikdoposla.me/
- http://www.sezonac.com/
- http://www.careerjet.me/posao-crna-gora-125176.html

Required documents:

Returnees need the Work Book issued by the municipal Secretary for Social Welfare and an ID.

IV. Housing (1/2)

I. General Information

As in other countries, housing prices depend on the respective region in Montenegro.

Costs for a 2-room apartment are approximate:

North and central region (except Podgorica):

150 - 250 EUR / month

Podgorica:

• 250 - 400 EUR / month

Coastal area:

250 - 400 EUR / month

2. Ways/assistance to find accommodation

Daily newspaper outlets provide most information on where to find accommodation in Montenegro.

Following are some links that advertise accommodation:

- http://www.smestaj.me/
- http://srbija-nekretnine.org/crna-gora/stanovi
- http://nekretnine.crna.gora.me/
- http://www.c21fresh.me/

In exceptional cases, municipalities can lend apartments until the persons resolve their housing situation.

3. Social grants for housing

Accommodation may be granted to persons in a state of social need, through public calls published by local administrations. In accordance with the Law on Social and Child Protection, only persons who are beneficiaries of the right to family material security at the Center for Social Work have the right to participate. The number of available housing units is very small compared to actual needs.



Credit: Nathalie Kasparek / IOM

IV. Housing (2/2)

Housing: Access for Returnees/Vulnerable Groups

There are homeless shelter in Podgorica, Konik-Vardar Street bb. The reception area is located close to the National Kitchen, and the facility has capacity for 12 people, with a possibility of up to 15, useful area of 119 m2, not including a large terrace and garden. Only those persons who are in such a degree of vulnerability and the state of social need can be accommodated in the reception area, for which expert workers are estimated to be urgently needed.

http://www.csrcg.me/index.php/podgorica/usluge-u-zajednici/416-prihvatiliste-za-beskucnike

Shelter opportunities for VoT, victims of domestic violence, single mothers etc.: Women's Safe House address: Ivana Crnojevića br.69 81 000 Podgorica Montenegro

Tel/Fax: +382 20 232 352;

S.O.S. tel: 069 013-321

ww.szk.org.me

shelter@t-com.me

SOS phone for women and children victims of violence Nikšić, http://sosnk.org/tel: +382 68 024 086;+382 40 213 086

Bona Fide

address: Velimira Jakića 37, Pljevlja, Montenegro

email: o.c.bonafide@t-com.me

mob: <u>+382/68 450-140</u> http://bona-fide.me/kontakt/

Suppenküche

Drvarska Street bb, (Nähe von der Grundschule "Božidar Vuković Podgoričanin" in Konik)

Secretariat for Work, Youth and Social Welfare UI. Vuk Karadžić no. 16 tel. 020 / 447-165

NVO Zene Bara/Suppenküche Bulevar dinastije Petrovića H-24 Bar Montengro

V. Social Welfare (1/2)

I. General Information

The Center for Social Work is the institution for social welfare in charge of social, family and legal welfare.

Benefits:

The basic material benefits within the Montenegrin social protection are:

financial security; personal disability allowance; care and assistance supplement; health care protection; funeral costs; one-time financial assistance; compensation to the parent or guardian of the beneficiaries with the right to the personal disability allowance.

Basic material benefits within the Montenegrin child care:

compensation for a newborn baby; child allowance; cost of nutrition in pre-school institutions; assistance for the upbringing and education of children and youth with special educational needs; reimbursement of salary compensation and salary compensation for maternity or parental leave; compensation based on the birth of a child; reimbursement of salary compensation and wage compensation for parttime work.

Services within the field of social protection and child care in Montenegro:

support for life within a community; counseling, therapeutic and social-educational services; accommodation; immediate intervention and other services.

Financial assistance for returnees is identical as for other Montenegrin citizens. The amount of financial support for an individual or family that has no income, on monthly basis is as follows:

Individual:

•••					
•	Family (one member):	63.50 EUR			
•	Family (two members):	76.20 EUR			
•	Family (three members):	91.59 EUR			
•	Family (four members):	108.00 EUR			
•	Family (five or more/child				
	without guardian):	120.70 EUR			

Access and eligibility:

- Disabled persons;
- Children;
- Persons with dependencies on drug, alcohol or other narcotics;
- Victims of neglect, abuse, exploitation and domestic violence and those who might become victims;
- Victims of human trafficking;
- Homeless persons;
- Pregnant women without family support and adequate living conditions;
- Single parents without family support and adequate living conditions;
- Persons who need certain social protection due to special circumstances and social risk.

The right to social security for individuals or families under following conditions:

- The average monthly income does not exceed the norm prescribed by the state;
- Applicants do not own or use business premises;
- Applicants do not own or use an apartment greater than the norm prescribed;
- Applicants do not own land;
- The individual or the family member capable of work, is unemployed.

Registration procedures and needed documents for social security/insurance:

The individual should apply for the financial support at the Centre for Social Work. After an interview, the Social Worker Panel decides whether the person is eligible for the financial support. The panel considers the perspective of the social worker as well as the necessary documents of the potential beneficiary.

Necessary documentation is as follows:

- copy of ID
- birth certificate
- proof that a person is registered at the Employment Agency
- proof that a person is not in a possession of any type of property
- proof that a person is not a taxpayer
- certificate of marriage

V. Social Welfare (2/2)

2. Pension System

Rights on retirement and disability insurance may be exercised within the Pension and Disability Fund (Fond PIO). The PIO is an organization which is authorized to resolve issues regarding rights on retirement and disability insurance. Within Fond PIO, issues concerning rights to retirement and disability insurance are resolved by municipal departments in the territory the insurer was insured for the last time (the last insurance principle).

Here are the following types of pension within Montenegrin pension system:

- Retirement Pension
- Early Retirement Pension
- Disability Pension
- Family Pension

Other aid provided by Fond PIO:

Reimbursement for body injuries and Compensation of funeral expenses

Costs:

When registering through the EA unemployed insurers do not pay anything. When employed, insurers' contribution is 15 % of his/her paycheck, and employers' contribution is 5.5%.

3. Vulnerable Groups

The following groups are recognized as being vulnerable in Montenegro:

- RAE population
- persons with disabilities
- victims of violence; children without parents
- persons above 65 years who live alone
- pregnant women and single women with children

Assistance for vulnerable groups:

There are NGOs and IGOs that deal with these issues. Contacts are available in Chapter VII.

Pension System: Access for Returnees

Eligibility and requirements:

Montenegrin citizens can receive Retirement Pension if the following requirements are met (see table). The returnee will be registered either by his/her employer or by the Employment Agency.

Registration procedure:

Returnees should visit Fond PIO in order to register years of pension services that he/she gained abroad in case that the foreign country is not the insurer.

Registration documents:

ID card

Options	Conditions regarding the age of person to receive Retirement Pension		Years of pension service necessary for Retirement Pension	
	Male	Female	Male	Female
Option I	65 years and 2 months old	60 years and 9 months old	15 years of work	15 years of work
Option 2	No age requirement	No age requirements	45 years of work	45 years of work
Option 3	No age requirement	55 years and 6 months old	40 years of work	35 years of work
Option 4	No age requirement		30 years of work (20 etc.	. •

VI. Educational System

I. General Information

Educational Level	Age
e.g. Child care / nursery school	0 – 3
e.g. Kindergarten	3 – 6
Primary Level	
e.g. Elementary School	6 – 15
Secondary Level	
e.g. High school, vocational training, etc.	15 – 15

Higher Education	
e.g. University,	From 19

2. Costs, loans and stipends

All levels of education, except for higher education, are free of charge in public schools. When it comes to universities, fees for public universities vary from 250 to 500 EUR per semester.

There are few existing private universities in Montenegro. Their fees vary from 700 to 1.500 EUR per semester.

Access and requirements to stipends and/or loans for covering tuition

University of Montenegro (public university) grants free tuition to approximately 5.000 students. Number of stipends per university unit depends on the number of accepted students.

Some private universities grant stipends to successful athletes or to honor roll students.

3. Approval and verification of foreign diplomas

Requests shall be submitted to the Ministry of Education including the following documents:

- the request
- three certified copies of diploma or certificate of graduation
- certificates of passed exams (transcript of records) or diploma
- payment receipt to the amount of EUR 150

Educational System: Access and Registration Procedure for Returnees

Primary education in Montenegro is mandatory under the Constitution and the Law on Primary Education, so each parent or guardian is obliged to enroll children from the age of 6 to the age of 15. The law prescribes a fine of 100 to 1.500 Euros for not registering a child, or if a child does not attend school.

If a child is to be enrolled in the first grade of primary school then they need to present a birth certificate or data on the child's residence. Furthermore complete physical examination by a chosen doctor in a health center is required. Additionally a conversation with a psychologist at the school where the child will be enrolled, has to be take place.

All information can be obtained from the school chosen by the parents.

VII. Concrete Support for Returnees

I. Reintegration assistance programs

Currently there are no specific programs or financial resources for returnees except for the services provided by IOM Montenegro. Returnees are treated like regular citizens and have the same benefits as them.

VIII. Contact Information and Useful Links (1/4)

International, Non-Governmental, Humanitarian Organizations

Red Cross Montenegro

Address :Jovana Tomaševića Street, num.6, Podgorica 81 000 Podgorica

Tel.: +382 20 241 819
Email: <u>ckcg@t-com.me</u>

Internet: http://ckcg.me/en/o-nama/kontakti

International Organization for Migration (IOM)

Address: Moskovska 99 Apt. 14

81000 Podgorica Tel.: +382 20 673 402

Email: iommontenegro@iom.int

Internet: https://www.iom.int/countries/montenegro

http://un.org.me/

UNHCR Representation in Montenegro

Address: UN Eco House, Stanka Dragojevica bb

81000 Podgorica Tel.: +382 20 447 400 Email: mnepo@unhcr.org

Internet: http://www.unhcr.org/montenegro.html;

http://un.org.me/

OSCE Mission to Montenegro

Address: George Washington Boulevard 98/VII

81 000 Podgorica Tel.: +382 20 406 401 Email: <u>omim@osce.org</u>

Internet: https://www.osce.org/

UNICEF Montenegro

Address: UN Eco House, Stanka Dragojevica bb

81000 Podgorica Tel.: +382 20 447 400 Email: podgorica@unicef.org

Internet: https://www.unicef.org/montenegro/

Center for Development of Non-Governmental Organizations

Address; Atinska 54, 20 000 Podgorica

Tel.: (+382 20) 219-120 Email: crnvo@crnvo.me Internet: http://www.crnvo.me/

Association of Roma Montenegro

Tel.: +382 63 210 081;

Email: udruzenjeromacrnegore@t-com.me

NGO Young Roma

Address; Ulica Bratstva i jedinstva 19/8 81000 Podgorica

Tel.: +382 20 221 193

Email: mladi.romi@t-com.me
Internet: https://www.mladiromi.me

Bank Food

Tel.: + 382 69 495 680

Email: bankahranepg@gmail.com
Internet: http://www.bankahrane.me/

Forum MNE

Address: Bratstva i jedinstva 4, 81000 Podgorica, Crna Gora Tel.: +382 20 602 710

Email: montenegro@forum-mne.com Internet: http://www.forum-mne.com

VIII. Contact Information and Useful Links (3/4)

Medical Facilities

Clinical Centre

Address: Ljubljanska bb, 81000 Podgorica

Tel.: +382 20 412 412

Internet: http://www.kccg.me/

General Hospital in Bijelo Polje

Address: Medanovići bb, Bijelo Polje

Tel.: +382 050 486

Email: opsbpr@t-com.me

Internet: http://www.bpbolnica.me/

Tea Medica

Tel.: +382 20 220 545

Email: info@teamedica.co.me

Internet: http://www.teamedica.co.me/me

Lijek Pharmacy

Address: Novaka Miloševa, Podgorica

Tel.: +382 20 230 456

Special Hospital for Psychiatry

Address: Dobrota bb, 85330 Kotor

Tel.: +382 32 330 920

Internet: http://psihijatrijakotor.me/mn/

Hospital for pulmonary diseases

Address: Brezovik bb, Nikšić, Crna Gora

Tel.: + 382 40 217 011

Email: brezovik@t-com.me

Montefarm Pharmacy

Address: 24 Slobode, Podgorica

Tel.: +382 020 230 798

Email: montefarmcg@t-com.me Internet: http://montefarm.co.me/

Benu Pharmacy

Address; Ivana Vujosevica 20, 81 000 Podgorica

Tel.: +382 020 673 526

Internet: http://benuapoteka.me/apoteke

VIII. Contact Information and Useful Links (2/4)

Relevant local authorities (employment offices, health/pension insurances etc.)

Employment Agency of Montenegro

Tel: +382 20/405- 272

Address: Bulevar revolucije 5, Podgorica 81 000

Email: press@zzzcg.me

Internet: http://www.zzzcg.me

The Ministry of Labor and Social Welfare

Address: Rimski trg 46, 81000 Podgorica

Tel.: +382 (0) 20 482 148 Email: <u>kabinet@mrs.gov.me</u>

Internet: http://www.minradiss.gov.me/ministarstvo

Fund for Health Insurance of Montenegro

Tel.: +382 (0)20 404 105

Address: Vaka Đurovića b.b., Podgorica 81 000

Email: mirjana.kojicic@rfzcg.co.me

Internet: http://fzocg.me

Name of Institution: Ministry of Health

Address; Rimski trg br. 46, Podgorica 81000

Tel.: +382 20 482 133 Email: kabinet@mzd.gov.me

Internet: http://www.mzdravlja.gov.me/ministarstvo

Services assisting with the search for jobs, housing, etc.

Fresh.me

Tel.: +382 69 223 514
Email: office@c21fresh.me
Internet: http://www.c21fresh.me

Zaposli.me

Tel.:+382 67 00 60 60 Email: <u>info@zaposli.me</u> Internet: <u>http://zaposli.me</u>

Nekretnine

Tel: +382 67 852 669 Email: <u>admin@crna.gora.me</u>

Internet: http://nekretnine.crna.gora.me

Prekoveze.me

Tel.: +382 67 616 683 Email: office@prekoveze.me

Internet: http://www.prekoveze.me/

VIII. Contact Information and Useful Links (4/4)

Other Contacts (e.g. NGOs for women and children, microcredit-lending)

NGO Union of the Associations of Parents of Children and Youth with Disabilities 'Naša inicijativa' and

Mladiinfo Montenegro.

http://www.nasainicijativa.me/en/about-us/local-associations

Association of youth with disabilities

Address: Ul. Rista Dragićevića, br. 7, 81 000 Podgorica

Education and training Centre Podgorica

Email: coo.montenegro@gmail.com

Internet: https://etcmne.org

Association of youth with disabilities

Tel.: +382 (0)67 801 761 Email: <u>umhcg@t-com.me</u>

Internet: http://umhcg.com/kontakt/

The Pedagogical Center

Address: Bulevar Svetog Petra Cetinjskog 25/V

Tel.: +382 (0)20 248 667

Email: coo.montenegro@gmail.com

Ray of hope

Address; Ul. Voja Đenisijevića 14, 84210 Pljevlja

Tel.: +382 052/322-991

Internet: http://www.zracaknade.co.me/index.php